Holy Trinity RC Remote Learning Policy/Guidance

School Mission Statement
"To go forward together in Christ, respecting our neighbour and striving for excellence."

Policy Statement

At Holy Trinity RC Primary School when a class, group or small number of pupils are needing to self-isolate, or there is a local lockdown requiring pupils to remain at home, we will have the capacity to offer immediate remote education.

At Holy Trinity RC Primary School our remote education offer will be via the use of Google Classroom Learning Platform for all year groups.

At Holy Trinity we will teach the same curriculum remotely as we do in school. This will ensure school:

- use a curriculum sequence that allows access to high-quality online and offline resources and teaching videos, and that is linked to the school's curriculum expectations

- give access to high quality remote education resources

- select the online tools that will be consistently used across the school in order to allow interaction, assessment and feedback, and we make sure staff are trained in their use.

- provide printed resources, such as textbooks and workbooks, for pupils who do not have suitable online access

- recognise that younger pupils and some pupils with SEND may not be able to access remote education without adult support, and so schools will work with families to deliver a broad and ambitious curriculum.

- Ensure all pupils are accessing the same curriculum provision as their peers, whether they are learning remotely or are in school.

Holy Trinity RC Primary School expectations on remote learning experiences are:

- Teachers will set assignments so that pupils have meaningful and ambitious work each day in a number of different subjects – this will be related to the subjects and topics being taught that week in class.

- set work that is of equivalent length to the core teaching pupils would receive in school, and as a minimum:

- EYFS and KS1 - This will be at least 3 hours a day, on average, across the school cohort.

- KS2 – This will be at least 4 hours a day, on average, across the school cohort.

- We will offer a planned and well-sequenced curriculum so that knowledge and skills are built incrementally, with a good level of clarity about what is intended to be taught and practised in each subject
- Provide frequent, clear explanations of new content, delivered by a teacher in the school or through high quality curriculum resources and/or videos.
- Gauge how well pupils are progressing through the curriculum, using questions and other suitable tasks and set a clear expectation on how regularly teachers will check work
- Enable teachers to adjust the pace or difficulty of what is being taught in response to questions or assessments, including, where necessary, revising material or simplifying explanations to ensure pupils' understanding
- Plan a programme that is of equivalent length to the core teaching pupils would receive in school, ideally including daily contact with teachers

We will have systems for checking daily whether pupils are engaging with their work, and inform parents immediately where engagement is a concern.

At Holy Trinity we will use a range of appropriate curriculum resources to deliver high quality, remote learning experiences. This will include but is not limited to:

- Referring to the National Curriculum maps published by the DFE which will support schools in developing the ability to switch from classroom teaching to remote provision immediately in case of local lockdowns or self-isolation.
- Recorded teaching – This will either be short videos created and uploaded by Holy Trinity staff or recorded teaching by Oak National Academy.
- Printed paper packs for classes which have been produced by the teacher (e.g. workbooks and worksheets).
- Commercially available websites and learning platforms that support the teaching of specific subjects or areas, including videos or sequences.
- White Rose Maths resources and texts relevant to the lockdown period
- Reading
- DSL
- A live lesson once a day for all classes on Google Meet

If my child does not have digital or online access at home, how will Holy Trinity support access to remote education?

We recognise that some pupils may not have suitable online access at home. At Holy Trinity RC Primary School, we will support access to remote education by:

- Loaning a digital device, usually a laptop, on the condition of **1 device per family**. Please be aware the stock we are able to loan is limited and will be distributed on a priority basis. This will be assessed and decided by the Headteacher.

- Prior to the device being loaned a parent/carer must collect the device from the school office and sign the Holy Trinity Device Loan Agreement. Unfortunately if this is not signed and agreed to we will be unable to loan the device.

How will pupils work be assessed and progress checked?

Our approach to feedback on pupil work is to ensure it is effective and ensures pupils have the opportunity to address misconceptions and make continuous progress with their learning.

Feedback can take many forms and may not always mean extensive written comments for individual children each day. At Holy Trinity Primary School, we will use a variety of techniques and strategies. Some of these are listed below for reference:

- Whole class feedback or quizzes marked automatically via Google classroom
- Google meet sessions as necessary. These may be whole class or group meets where staff and pupils will have the opportunity to discuss and address any issues or misconceptions from lessons.
- Staff may also upload pre-recorded video clips that provide explanations and information that pupils can use to assist with their learning.
- Staff may also share example of excellent work and effective strategies used by other pupil in the class. These will be posted on either Google classroom.

As a minimum pupils will receive weekly feedback for each curriculum taught during the week.

Additional support for pupils with particular needs

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families and we will work with these families in the following way:

- Teachers will upload individualised learning as appropriate dependent on the pupil's needs
- The use of assistive technology will be implemented as required, to support the pupil with their learning.
- Regular communication with parents and carers during working hours. This will either be by telephone, or Google Classroom.
- A place will always be offered to attend school for any pupil on the SEND register, in accordance with the DFE guidance.
- Staff may also upload pre-recorded video clips that provide explanations and information that pupils can use to assist with their learning.

School and Parent Partnership

As a school we will aim to provide on-going support to families whose children will be being provided with remote education lessons. In return the expectation is that pupils will complete all work that is planned by the school, by the scheduled date.

If this is not completed we will explore the reasons why and support families wherever possible. If upon the children's return the school the work has not been finished, this will need to completed during the pupils own time at breaks and lunch times.

School / Parental communication

As per normal practice school and home communication will be during the school working hours. Please ensure all communication to school is via the normal channels of office telephone and email addresses.

If you require support with remote learning as a result of lockdowns or self-isolation, we have a specific email addresses you can use to request support or clarification:

bursar@holytrinityrc.lancs.sch.uk

Policy agreed by Governors – January 2021

Review date – January 2022