



HOLY TRINITY MISSION STATEMENT  
*'To go forward together in Christ respecting our neighbor and  
striving for excellence'*

## Charging and Remission Policy

September 2018

### 1 Introduction

- 1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition and swimming.

### 2 Voluntary contributions

- 2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.
- 2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.
- 2.3 The following is a list of additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:
- visits to museums;
  - sporting activities which require transport expenses;
  - outdoor adventure activities;
  - visits to the theatre;
  - musical events.

### 3 Residential visits

- 3.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel during the visit. However, we do make a charge to cover the costs of board and lodging and travel to and from the Centre. Parents who receive state benefits are exempt from payment.

## **4 Music tuition**

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2 There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. A charge is made for these lessons. Parents in receipt of state benefits are exempt from payment. We give parents information about additional music tuition at the start of each academic year.

## **5 Swimming**

- 5.1 The school organises swimming lessons for children in Years 5 and 6 for which a charge will be made. These take place in school time and are part of the National Curriculum. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons.

## **6 Clubs**

- 6.1 The school offers additional teaching/coaching after school. For these activities there may be a charge.
- 6.2 Where a club is run by a member of staff there may be a small charge.

## **7 Hire of Buses and Coaches**

- 7.1 We normally charge children if they are transported in buses or coaches to an extra-curricular activity. However, we use these charges only to cover the expenses of the trip, and not to make a profit.